

## *Supervisors' Loss Control Conference*

The supervisor is most often the individual in any organization who provides the key to effective loss control. By providing supervisors with an understanding of Loss Control principles and the opportunity to develop skills, we provide these managers with the resources to control accidents and illnesses in their areas of responsibility.

SAFECO's Loss Control Conferences are flexible programs designed to help provide solutions. Conferences available range from one half to several days in length and can be conducted in your meeting facilities or ours.

### *Conference Sessions*

**Supervisory Control of Loss:** The causes of accidents, incidents and mishaps, and the supervisor's role and responsibility for Loss Control and safety, in concert with productivity, quality and expense control.

**Accident/Incident Investigation:** The purpose, benefits of and methods for conducting an accident investigation, designed to ferret out correctable loss causes, to prevent similar losses in the future.

**Planned Inspection:** How inspections can help prevent accidents, along with an examination of the steps involved in planning and completing inspections. Recognition and correction of physical hazards.

**New Employee Orientation:** New employee loss control orientation, integrated into other "welcome-aboard" training.

**Proper Job Instruction:** The proven job training technique for improved job performance, in safety, as well as productivity and quality.

**Job Performance Coaching:** Day-to-day actions taken by the supervisor to help employees improve or maintain job performance.

**Effective Safety Meetings:** Group Coaching — a tool to help improve or maintain the job performance of a group or department.

**Employee Motivation:** Motivating employees to work safely. Identifying and eliminating factors that encourage risk taking, and ways to involve the employee in the safety program.

**Safety Committees:** Developing and running effective safety committees. Tips to help improve the work of safety committees.

**Task Observation:** A tool the supervisor can use to check conditions and practices by personally observing employees on the job.

**Job Safety Analysis:** Techniques for identification of job hazards through methodical job observation and job analysis. Leads to development of standard job procedures and uniform training materials.

**Slip Prevention Program:** Causes of employee and customer slip and fall incidents. Preventive measures — spill control, footwear, floor surfaces, and floor care programs.

**Fleet Vehicle Loss Control:** Driver selection, training, and supervision.

**Fire Loss Control:** Fire chemistry, hazards; fire protection systems.

**Machine Safeguarding:** Machinery safeguarding controls and devices.

**Personal Protective Equipment:** Programs and employee training

### *Program Logistics*

Schedule conferences through your Loss Control representative. Each session will normally require one and a half to two hours. After the initial one or two sessions, topics can mix and match as needed, and can be integrated with SAFECO's Ergonomics Training for Supervisors program. Conferences are most effective with groups of less than 20.

## TRAINING SERVICES



### *Preparing the Supervisor*

**SAFECO offers a portfolio of training programs as one of the primary tools to help manage change and provide the foundation for a sound loss control program.**



Where management expects supervisory leadership in accident prevention, SAFECO's Supervisors' Loss Control Conference provides these employees with the needed skills.

*The workbook is designed to become a reference for the supervisor*



For further information, contact your agent or your **SAFECO Commercial Insurance Loss Control Representative.**

Internet: <http://www.safeco.com>